

SALEM R-80 School District
BULLYING INCIDENT REPORT FORM

If you have been the target of bullying or have witnessed the bullying of a District student, complete this form and submit to the building principal. Complaints against building principals should be submitted to the Superintendent. Complaints against the Superintendent should be submitted to the Board of Education. Reports of bullying will be investigated and disciplinary action will be taken as warranted.

Date: _____

*Name: _____

Phone Number(s): _____

Indicate the appropriate response to the following with a check mark(s)

- You are a: Student Parent Employee Volunteer

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Date(s) of alleged bullying: _____

Name of student(s) subjected to bullying: _____

Person(s) alleged to have committed the bullying or harassment: _____

Summarize the incident(s) or occurrence(s) of bullying as accurately as possible. Attach additional sheets or used the back of this form if necessary.

Name(s) of witnesses: _____

Have you reported this to anyone else: Yes No. If so, who? _____

Signature of complainant _____

***Students have the right to complete this form anonymously. However, it will be easier for the District to investigate this matter if as much information as possible is provided. Submission of a good faith complaint or report of bullying or harassment will not affect the complainant or reporter's future employment, grades, learning or working environment. A complainant that falsely accuses someone will be subject to disciplinary action.**

Date Received by Principal: _____ Investigative Action : _____

Result of Investigation /Action taken: _____

SignaturePrincipal: _____